

# PENNY TRUST

## Gift Aid Declaration

I, (print your full title, forename and surname)

---

Of (print your full postal address)

---

---

Post Code

---

**Email:** \_\_\_\_\_

Declare that this gift of (enter the amount) £ \_\_\_\_\_

On (date) \_\_\_\_\_

Is to be treated as a Gift Aid donation on which the charity may reclaim tax, together with the tax on other gifts I have made since April 2008 or make in the future.

I confirm that I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports clubs that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give on or after 6 April 2008.

Please notify Penny Trust if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HMRC to adjust your tax code.

Date \_\_\_\_\_

Signature \_\_\_\_\_

Please return the completed form to: Penny Trust, 24 Harding Close, Redbourn AL3 7NT